



Delegation Meeting Minutes
October 11, 2017 at 10:30 am

Chair Vadney called the Belknap County Delegation meeting to order at 10:55 am on the above date at 34 County Drive, Laconia, NH. Representative Spanos led the pledge of allegiance.

In Attendance: Representatives Abear, Aldrich, Fields, Fraser, Howard, Huot, Lang, Plumer, Silber, Spanos, St. Clair, Sylvia, and Vadney.

Absent: Representative Comtois, Maloney and Varney.

Rep Vadney welcomed back Rep Tilton and welcomed newly elected Rep St. Clair.

Moment of silence was held for Rep Flanders.

Minutes: M/Silber S/Aldrich to approve the minutes. Unanimous. **Motion passed.**

Certify Funding recommendations to DRA: M/Abear, S/Huot Resolved: That the amount certified by the Belknap County Convention for Other State Grants and Reimbursements set forth on line 3359 of the MS-42 submitted by the Chairman and Clerk to the NH Department of Revenue Administration for 2017 be amended, as follows:

3359 Other State Grants and Reimbursements \$85,170

And be it further

Resolved: That the amount set forth on page 6 of the said form MS-42 as "Fund Balance to Reduce Tax Rate be amended to \$2,205,515.

And be it further

Resolved: That the clerk certify the appropriations and revenue estimates resulting from the adoption of the Resolution as well as the minutes of this meeting with the Department of Revenue Administration in the same manner as required for report amended hereby.

Rep Abear stated he received a phone call from DRA and asked that they affirm their actions. Rep Spanos asked if the fund balance had been calculated. County Administrator Debra Shackett stated the estimated net affect would be \$950,000 and the year started with \$3.1 million. Rep Sylvia asked why they are going through this process with a revision to our budget on the command of DRA. Rep Abear stated the reason it is appropriate has nothing to do with DRA. He stated they need to say where the money is going to come from since we budgeted for it and it will not come in. Rep Huot stated the County Convention include revenue for HB413 and it

did not pass. He stated if a resolution is not passed than the County tax rate will be set with the tax increase to cover the \$290,000. Rep Silber stated the Delegation passed a budget based on information at that time. He asked why we don't change the revenues for the Nursing Home since we know there will be a shortfall. Rep Huot stated this isn't a case of an amount we estimated incorrectly, it's an amount that doesn't exist because the bill didn't pass. He stated he remembered pointing this out during the budget meeting that the funds will not coming through. Rep Lang stated we included revenue in our MS-42 that doesn't exist and we need to put it on the fund balance or raise taxes. Rep Sylvia inquired about how the fund balance is broken out. Commissioner Waring reviewed how it is broken out.

Rep Abear called roll-Abear-Y, Aldrich-Y, Fields-Y, Fraser-Y, Howard-Y, Huot-Y, Lang-Y, Plumer-Y, Silber-Y, Spanos-Y, St. Clair-Y, Sylvia-N, Tilton-Y and Vadney-Y. 13-1 **Motion passed.**

Repurpose the Bond Funds: Commissioner DeVoy stated there is \$605,000 left from the Community Corrections Center bond. He requested to have the amount repurposed for the roof at the complex and windows for the courthouse. Rep Vadney stated he wants to be certain that the paperwork has been done properly. Commissioner DeVoy stated bond council is aware of the request.

Adam Downs, Bauen Corporation stated the existing roof has failed partly due to lack of venting and the existing shingles have a known issue. He stated that he and the architect came to the same conclusion for the type of shingles to use. Rep Sylvia asked what the new roof's life expectancy is. Mr. Downs stated it is called lifetime which is probably 35 years.

Rep Vadney stated they need to focus on making sure everything has been done properly. Commissioner DeVoy stated the architect, Bond Council and attorney have been involved with the process. Michael Muzzey, Treasurer stated he spoke with County Administrator Shackett and she had already done the research and contacted Bond council.

M/Fields S/Huot

WHEREAS, Belknap County, New Hampshire (the "County") issued its \$8,000,000 Bond Anticipation Notes, dated March 31, 2017 (the "BANs") for the purposes of (i) current refunding the County's \$4,000,000 General Obligation Bond Anticipation Notes, dated April 29, 2016 which were issued to finance the costs of the construction of a new correctional facility (the "Project") and (ii) financing new money costs of the Project; and

WHEREAS, the Project has been substantially completed as evidenced by the Certificate of Substantial Completion, attached hereto as Exhibit A and the County expects to receive and to pay the final invoice for the Project within 30 days of the date hereof; and

WHEREAS, the County has unused proceeds of the BANs and as such, it seeks to repurpose those funds pursuant to NH RSA 33:3-a(II) by a two-thirds vote of the County Delegation members.

NOW THEREFORE, IT IS HEREBY:

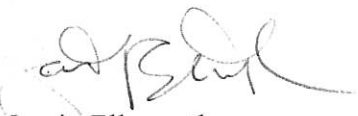
RESOLVED: That the County Delegation hereby approves the use of up to \$605,000 in unused proceeds of the BANs for the purposes of financing (i) the costs of the replacement of the roof on the County Complex (approximately \$540,000) and (ii) the costs of the replacement of the glass window walls at the County court house (approximately \$65,000), which improvements each have a useful life at least equal to the useful life of the Project.

RESOLVED: that all actions heretofore taken in a manner consistent with the foregoing are hereby ratified and confirmed.

Rep Abear called roll- Abear-Y, Aldrich-Y, Fields-Y, Fraser-Y, Howard-Y, Huot-Y, Lang-Y, Plumer-Y, Silber-Y, Spanos-Y, St. Clair-Y, Sylvia-Y, Tilton-Y and Vadney-Y. Unanimous.
Motion passed.

Adjourn: M/Huot, S/Aldrich to adjourn at 11:43 am.

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant

